

Information and resources

Key local support Staff;

Caroline Davis

Dialogue Youth East Lothian is a project that looks to support and to actively engage with children and young people so that they can contribute positively to, and inform, Children's Services Planning, Community Planning and the Council's strategy for youth: Youth Vision.

This is done on-line or with films, podcasts, the arts, music and events, or through the Youth Council. A resource/research base in Musselburgh, can be used by young people to develop their IT skills and to access relevant information. Links with youth forums and pupil councils ensure that young people are fully involved in the youth services in their community. contact: e-mail: cdavis@eastlothian.gov.uk
(0131) 653 4071

Lisa Shine

Education and Children's Services John Muir House
Haddington
East Lothian
Tel: **01620 827167**

Consumer Involvement Officer

The role of the Consumer Involvement Officer is to involve children, young people and their families in how we plan and deliver services for children and young people in East Lothian. The Consumer Involvement Officer wants to make sure that the views of young people who have additional support needs or who are 'looked after' are listened to and acted on. If you would like to contact the Consumer Involvement Officer please e-mail: [children&families@eastlothian.gov.uk/](mailto:children&families@eastlothian.gov.uk)
lisas@eastlothian.gov.uk

Meriel Deans,

Public and Community Involvement Co-ordinator

email meriel.deans@nhs.net

Equipment;

All the equipment below is available to borrow from Caroline Davis

cdavis@eastlothian.gov.uk Tel 0131 6534071

There are a number of bits of equipment that can be used to help with community engagement;

Flip cameras

<http://www.theflip.com/en-gb/>

Interactive voting pads (60)

Interactive mobile wipe board

<http://www.prometheanworld.com/>

An interactive whiteboard (IWB), is a large interactive display that connects to a [computer](#) and [projector](#). A projector projects the computer's [desktop](#) onto the board's surface where users control the computer using a [pen](#), [finger](#), [stylus](#), or other device. The board is typically mounted to a wall or floor stand but *we have a mobile one*

They are used in a variety of settings, including classrooms at all levels of education, in corporate board rooms and work groups, in training rooms for professional sports coaching, in broad

A video camera

Laptops with soft ware- Comic life

<http://plasq.com/products/comiclife/win>

Comic Life lets you create astounding comics, beautiful picture albums, how-tos... and more!



casting studios and others.

Audacity-for doing podcasts

<http://audacity.sourceforge.net/>

Audacity® is free, open source software for recording and editing sounds. It is available for Mac OS X, Microsoft Windows, GNU/Linux, and other operating systems. [Learn more about Audacity...](#) Also check our [Wiki](#) and [Forum](#) for more information.

Resources

TOOLKIT – Involving & Empowering people using homelessness services in Scotland

The Easy 3 X 3”

A Participation Technique & Toolkit that was produced by Glasgow Homelessness Network.

It provides the tools to: **Assess** service user involvement in an organisation,

Plan involvement based on identified aims, **Think** about the most appropriate way of implementing involvement, **Ensure** that involvement is empowering for people, **Improve** involvement based on learning from evaluation

This toolkit is available to borrow from Meriel Deans, Public and Community Involvement Co-ordinator - email meriel.deans@nhs.net

The Participation Toolkit

Supporting Patient Focus and Public Involvement in NHS Scotland

This toolkit was produced by the Scottish Health Council and is available to download at www.scottishhealthcouncil.org

The toolkit outlines twenty-two participation tools plus information on how to produce a report of findings. It describes some well known methods that have been tried and tested as well as more recently developed techniques

The toolkit is available to borrow from Meriel Deans, Public and Community Involvement Co-ordinator - email meriel.deans@nhs.net

Social Capital, Health and Wellbeing- A planning and evaluation toolkit

This toolkit was produced by Edinburgh Health Inequalities Standing Group to support organisations to identify, measure and evaluate the work that they do to promote and develop social capital.

It is available to borrow from Meriel Deans, Public and Community Involvement Co-ordinator - email meriel.deans@nhs.net

Other contacts on the community planning pages;

<http://test.eastlothiancommunityplanning.org.uk/engagement.aspx>

Article 12 in Scotland

Network that promotes children's and young people's participation and information rights. Runs **P.E.S.T. (Peer Education Skills Training)** – support and training by and for young people. Resources include:

Beginners guide to the UNCRC

Telling it like it is – an introduction to peer education and training.

01674 674 086 / respond@article12.org

www.article12.org

Enquire – the Scottish advice service for additional support for learning

Independent information and advice, including advice, guides and workshops for children and young people on participating in decisions about additional support at school. Publications include:

- _ **People who can help you in and out of school**
- _ **Round the table – a guide to going to meetings**
- _ **What are additional support needs?**
- _ **What's the plan? Your education and support.**

0845 123 2303 / info@enquire.org.uk

www.enquire.org.uk

SCCYP – the office of Scotland's Commissioner for Children & Young People

Offers the **Young persons' freephone** for young people and the **Enquiries service** for parents and professionals to help anyone interested in finding out more about children's and young people's rights. Cannot directly intervene in individual cases, but can provide information and signposting help on a wide range of issues. Runs the **Children's choice awards** in partnership with **Children in Scotland** to recognise adults who keep children safe, active and happy.

Extensive bank of information online through the participation portal.

Young Person's Freephone 0800 019 1179 (for young people only)

General Enquiries Line 0131 558 3733 / info@sccyp.org.uk

www.sccyp.org.uk

Scottish Child Law Centre

Independent charity offering free advice on all aspects of Scots law relating to children and young people. Also offers publications, conferences and training.

Under 18s freephone 0800 328 8970 / text SCLC 80800

Information helpline 0131 667 6333 / enquiries@sclc.org.uk

www.sclc.org.uk

Young Scot – the national youth information agency for Scotland

Information on a wide range of issues for young people aged 12–26, including education, politics, money, health and careers. Also runs the ***Loud and Clear*** (www.youngscot.org/loudandclear) consultation toolkit featuring online surveys, voting, e-petitions and discussion boards. Holds the ***Young Scot Awards***.

InfoLine 0808 801 0338 (open 10am to 6pm, Monday–Friday)

General enquiries 0131 313 2488 / infoline@youngscot.org

Text “callback” to 07781 484 317

www.youngscot.org

Awards, accreditation and opportunities for children and young people

Core Skills National Qualifications website

Information about ***Core Skills*** qualifications, including ***Communication***, ***Problem solving*** and ***Working with others***.

www.ltscotland.org.uk/nq/coreskills/

Dynamic Youth Awards (age 10–14) and Youth Achievement Awards (age 14+)

Nationally recognised awards to accredit learning and achievements in non formal education, administered by ***Youth Scotland***. Both Awards are accredited by ***ASDAN (Award Scheme Development and Accreditation Network)***, and ***Youth Achievement Awards*** are ***SCQF*** credit rated and levelled.

0131 554 2561 (email via the website)

www.youthscotland.org.uk

Heads Up website

Online forum for under-18s to debate national political issues with Westminster MPs and Scottish Parliament MSPs. Also has teachers notes and background information for children and young people.

www.headsup.org.uk

Help Yourself Awards

Scheme run by **Save the Children** and **British Gas** to fund community projects involving children and young people.

helpyourselves@savethechildren.org.uk

www.helpyourselves.org.uk

impetus award

Global Ethics UKTrust award scheme for children and young people who use creative approaches, based on human rights principles, to respond to challenging issues.

0207 405 5709 / impetus@globalethics.org.uk

www.impetusawards.org.uk

MV awards

Award to recognise young people's voluntary work, administered by the **Volunteer Centre Network** and **Volunteer Development Scotland** (open to 16–25 year olds).

01786 479 593 / vds@vds.org.uk

www.vds.org.uk

Room 13 Studio Network

Network of art studios in schools, managed by pupils, which they can use

whenever they want providing they don't fall behind in other work.

management@room13scotland.com

www.room13scotland.com

Scottish Youth Parliament

Elected body of 14–25 year olds representing constituencies from across Scotland, who campaign on children's and young people's issues. Launched ***Roars notWhispers*** peer leader project in February 2007 to develop young people's skills to work with others, identify issues and campaign for change.

0131 313 2488 / email via website

www.scottishyouthparliament.org.uk

Young Scot Awards

Annual awards for outstanding achievements by 12–22 year olds in a range of categories including community, health, music, arts, democracy/citizenship.

0131 313 2488 / infoline@youngscot.org

www.youngscot.org

YouthBank UK

UK-wide grant-making initiative run by young people, providing small grants to projects led by young people. For information about ***YouthBank*** in Scotland, contact Heather McVey at ***YouthLink Scotland***.

0131 313 2488 / hmcvey@youthlink.co.uk

www.youthbank.org.uk

YouthVoice

Network for 11–18 year olds, run by ***UNICEF***. Provides information, ideas for

volunteering and **YouthVoice Roadshows**.

0844 801 2414 / youthvoice@unicef.org.uk

www.unicef.org.uk/youthvoice

Sources of activity ideas, training and further information

Assessment is for learning website

Learning and Teaching Scotland resource for getting pupils more involved in their learning.

www.ltscotland.org.uk/assess/

Barnardo's

Leading children's charity, which provides a range of support services, the

Snakes and ladders training pack and a variety of participation resources, some of which can be downloaded free from the resources section of the website.

General enquiries 020 8550 8822 / dorothy.howes@barnardos.org.uk

Snakes and ladders 0141 222 4700 / selwyn.mccausland@barnardos.org.uk

www.barnardos.org.uk/resources/resources

Better Behaviour Scotland website

Scottish Government site with information and case studies for all school staff about improving behaviour in schools, including ***Restorative practices***,

Solution oriented school programme and ***The motivated school***.

www.betterbehaviourscotland.gov.uk

BT BetterWorld Campaign

Aims to ensure children and young people most in need are heard and helped; to develop communication skills; and to help children and young people campaign for change. Provides free resources, including online activities, for developing children's and young people's communication skills.

0870 333 0373 / bt.betterworld-resource@bt.com

www.btbetterworld.com

CALL Scotland

Provides specialist expertise in technology for children who have speech, communication or writing difficulties, in schools across Scotland. Offers loan of specialist equipment, information and advice, assessment and training.

0131 651 6235/6236 / info@callcentrescotland.org.uk

<http://callcentre.education.ed.ac.uk>

CarnegieTrust – Young people initiative website

Information about research, events and innovations in youth participation, with publications you can download for free.

www.carnegieuktrust.org.uk/cypi

Centre for Confidence and Wellbeing

Information, resources and seminars relating to cognitive psychology, particularly factors and techniques that increase problem solving, confidence, optimism, life-satisfaction and happiness.

0141 221 2626 / contact@centreforconfidence.co.uk

www.centreforconfidence.co.uk

Centre for Research on Families and Relationships

Consortium research centre, which aims to produce high-quality collaborative, inclusive research on key issues for families and relationships. Runs events and training, including the *Listening to children* CPD course.

0131 651 1832 / crfr@ed.ac.uk

www.crfr.ac.uk

Children in Scotland

The national agency for voluntary, statutory and professional organisations and individuals working with children and families in Scotland. In relation to participation, provides information, training, events, resources and projects.

Runs the *Children's choice awards* in

partnership with **SCCYP** (see page 24) to recognise adults who keep children safe, active and happy. Publications include:

_ **Access All Areas** (*free online; print copies free but non-members may be charged postage and packing*)

_ **Consulting with children and young people on accessibility strategies: a good practice guide** (free to members, £2.75 to non-members)

_ **Something to say** report on the *Citizenship in practice* project (free online; print copies free to members or £1.50 to non-members)

_ **It's more than just listening!** video of children and young people talking about participation (*National Children's Bureau*) (£16.50, or £13.50 for members)

_ **Why is the sky blue?** How primary school children participate in science. (£3.50 to members; £4.50 to non-members)

_ **A picture in your head.** Report on children's perceptions of, and participation in, the arts. (£2.50 to members, £3.70 to non-members)

_ Free downloads of reports on many previous consultations, factseets

on issues for children affected by HIV, and **My turn to talk? The participation of looked after and accommodated children in decision-making concerning their care**. Available free online from the participation page.

0131 228 8484 / info@childreninscotland.org.uk

www.childreninscotland.org.uk

Circles Network

National voluntary organisation promoting inclusive communities. Provides a range of services, including person-centred planning training, publications, and, in some areas, advocacy and circles-of-support projects.

01788 816 671 / information@circlesnetwork.org.uk

www.circlesnetwork.org.uk

Consultation Institute and Consultation Charter

The Institute seeks to promote the highest standards of public, stakeholder and employee consultation through research, publications and specialist events.

The Consultation charter can be downloaded free from the website **About us** section.

01767 689 600 or 0141 416 0790 (email via the website)

www.consultationinstitute.org

Create Scotland website

Website developed by **YouthLink Scotland** to provide advice on consulting young people, setting up arts projects, child protection, working with arts practitioners, funding and evaluation.

www.create-scotland.co.uk

Dialogue Youth

Partnership between **Young Scot**, **COSLA**, local authorities, the **Scottish Government** and young people. Carries out consultations with children and young people and research into youth issues; supports PSHE and citizenship in the curriculum. The website has contacts for local co-ordinators in every local authority area.

0131 313 2488 / dialogueyouth@youngscot.org

www.dialogueyouth.org

Dynamix

Co-operative providing youth participation training, facilitation and resources, including the **Participation – spice it up!** toolkit (£18.95).

01792 466 231 (email via the website)

www.dynamix.ltd.uk

Edinburgh Youth Social Inclusion Partnership (EYSIP)

Now closed, but publications from their work include:

_ **Action research toolkit** – good practice and tools for exploratory work with young people (£15 + £2 p&p per item)

_ **Participation scrapbook** – details of over 20 youth participation methods (£20 + £2 p&p per item)

_ **Pupil participation...it's our school** – toolkit for promoting the participation of pupils with social, emotional and behavioural difficulties in mainstream schools (£15 + £2 p&p per item).

Publications can be ordered from the **Lothian Association of Youth Clubs**.

0131 667 1828 / enquiries@layc.org.uk

www.layc.org.uk

Education for citizenship website

Learning and Teaching Scotland resource for developing ***Education for citizenship***.

www.ltscotland.org.uk/citizenship/

Equal Futures

Not-for-profit family-led organisation that builds and maintains circles of support for disabled people. Supports a circle of friends approach in schools and holds regular training sessions.

0131 226 5454 / info@equalfutures.org.uk

www.equal-futures.org.uk

Hands on Scotland website

Commissioned by ***HeadsUpScotland***, the national project for children's and young people's mental health. Provides practical information and techniques for responding to troubling behaviour, building up children's and young people's self-esteem and promoting mental wellbeing.

www.handsonscotland.co.uk

Health promoting schools website

Information and resources for schools to help develop better health and wellbeing, provided by ***Learning and Teaching Scotland***. Includes information for promoting pupil participation, for example fact files on pupil councils.

www.healthpromotingschools.co.uk

ICT in Education

Learning and Teaching Scotland website provides ideas, resources and training for using technology. Includes a jargon buster and a guide to blogs and podcasts.

www.ltscotland.org.uk/ictineducation/

Inclusion Press/Network and Inclusion Distribution websites

Distributors of social inclusion publications from around the world, including person-centred planning and circles of support resources. Websites also have some free materials.

UK telephone 01625 269 243 / orders@inclusiononline.co.uk

www.inclusiononline.co.uk

Learning and Teaching Scotland website providing information, resources and good-practice examples on inclusion, equality and the **Additional Support for Learning Act**.

www.ltscotland.org.uk/inclusiveeducation

Training, consultation, advice and resources including for developing personcentred planning and circles of support.

01473 437590 / inclusive.solutions@ntlworld.com

www.inclusive-solutions.com

Participation charter

Can be downloaded free from the **Children and Young People Now** (a subscription magazine) and **ParticipationWorks** (a partnership of not-for-profit agencies)

websites. A2 posters of the charter can be obtained free from the **Participation Unit** at the **National Children's Bureau (NCB)**.

www.cypnow.co.uk

www.participationworks.org.uk

National Children's Bureau 020 7843 6000

Rights Respecting School Award (UNICEF)

Programme for schools to achieve awards from **UNICEF** for placing the rights and responsibilities of the **United Nations Convention on the Rights of the Child** at the heart of the school's ethos, and modelling rights and responsibilities in all relationships: teachers/adults – pupils; pupils – teachers/adults; pupils – pupils.

UNICEF Education (Scotland) 0141 589 8121 / brucew@unicef.org.uk

www.unicef.org/uk/tz/

Save the Children UK

Provides information and publications including:

- _ **Participation and learning** – DVD and booklet published with **Learning and Teaching Scotland**, giving examples of schools communities that involve children and young people and ideas for how people can be involved in joint decision making (distributed free to all local authorities and available online from www.ltscotland.org.uk/participationandlearning)
- _ **Re:action toolkit** – practical guide to consulting with children and young people on policy-related issues
- _ **The Recruitment Pack** – resources to involve children and young people

in the recruitment of staff (www.savethechildren.org.uk/en/54_3114.htm)

_ **Promising Rights** – introducing children's rights in school. A case study of a school's attempt to embrace an ethos based on the *UN Convention on the Rights of the Child*) (www.savethechildren.org.uk/en/54_3197.htm)

Scotland office 0131 527 8200 (email via website)

www.savethechildren.org.uk

School Councils UK

Independent charity providing information, training and resources for setting up and running pupil councils. The website provides some free information and resources. Some materials focus on the English curriculum but others have national application.

0845 456 9428 / info@schoolcouncils.org

www.schoolcouncils.org

Scotedublog websites

Links to school blogs and a community of teachers who are using new web technology to promote learning and participation.

www.scotedublogs.org.uk

The Scottish Government website

The website has guidance and codes of practice, policy information and statistics. Publications include:

_ **Supporting children's learning: code of practice** – accompanies the **Additional Support for Learning Act** and contains a section on consulting with children and young people

_ **Working with hard to reach young people: a practical guide** – about using

street work to engage with young people.

www.scotland.gov.uk

Scottish Independent Advocacy Alliance

Membership organisation that promotes, supports and defends independent advocacy. The website has a directory of independent advocacy providers.

0131 260 5380 (email via the website)

www.siaa.org.uk

Scottish Parliament website – education section

The official website for the **Scottish Parliament** provides details of the visits programme, teaching resources for primary and secondary schools, and an online games and knowledge zone.

www.scottish.parliament.uk

Scottish Schools Ethos Network website

No longer funded, but the website has an online database of case studies and resources you can search for by using key words and phrases. It includes examples of participation and solution-focused approaches in schools.

www.ethosnet.co.uk

Scottish Sensory Centre

Provides information, a postal resource library and training to support effective practice in the education of deaf children, deafblind children and visually impaired children. Services for professionals, children and young people and their families, based in the **Moray House School of Education**.

0131 651 6501 (email via the website)

www.ssc.education.ed.ac.uk

YouthLink Scotland – the national youthwork agency for Scotland

Champions the role and value of the youth work sector in Scotland. Free fortnightly e-bulletins include participation opportunities for children and young people. Information about participation projects and opportunities for children and young people online.

0131 313 2488 / info@youthlink.co.uk

www.youthlink.co.uk

Youth Scotland – the network of youth clubs and groups in Scotland

The largest non-uniformed voluntary youth organisation in Scotland. Works in partnership with a network of area associations across Scotland to offer a range of information, training and support for those involved in youth work.

Produces:

_ **Bored meetings? Training for young decision makers** – training pack to improve young people's skills to participate in and run formal meetings

_ **Youth participation pack (Keep it real)** – includes a selection of activities to build young people's confidence, share their ideas and increase their involvement in decision making (£5 affiliated groups, or £15 to non-affiliated groups).

0131 554 2561 (email via the website)

www.youthscotland.org.uk

