

East Lothian Community Planning Community Engagement Strategy Action Plan 2010 - 2013

This community engagement action plan is a supplementary document to East Lothian Community Planning Community Engagement Strategy 2010 – 2013. The strategy can be downloaded on the community planning website at www.eastlothiancommunityplanning.org.uk/engagement

For further information on this Community Engagement action plan or the strategy please contact Meriel Deans: Public & Community Involvement Co-ordinator on 0131 536 8025 or email: meriel.deans@nhs.net

This is a shared post between East Lothian Community Planning Partnership and East Lothian Community Health Partnership that has been part funded by the Community Planning Partnership.

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*Outcome 1: What we want to achieve	➤ All communities * within East Lothian are more involved in the community planning processes that are relevant to them (*see page 5 of Community Engagement strategy)		
What we will do	Who will do this	When	Progress
<ul style="list-style-type: none"> • Support service and organisations to develop good practice in community engagement with a priority to reach minority and seldom heard groups • Encourage partners to plan, evaluate and evidence their community engagement work through use of Visioning Outcomes in Community Engagement (VOiCE Tool) • Endeavour to have information about community planning in accessible formats 	<p>Public & Community Involvement Co-ordinator, Community Engagement Group, Community Planning Forums, Community Learning & Development Services, Capacity Building Practice Group</p> <p>all Community Planning Partners</p> <p>Community Engagement Group, Public & Community Involvement Co-ordinator</p>	<p>2010 - 2013</p> <p>2010 - 2013</p> <p>2010 – 2013</p>	<p>Build on previous Community Learning and Development East Lothian Learning Partnership , Visioning Outcomes in Community Engagement and other community engagement training</p> <p>Training in web enhanced VOiCE in November 2010 open to all partners.</p> <p>Continue development using different formats to get information to groups</p>
How we will we know we are achieving this outcome	<ul style="list-style-type: none"> • Feedback from community planning forums shows that people are satisfied with their involvement in the community planning processes • Increase in people agreeing with statement: <i>"I can influence decisions affecting my local area"</i> in the East Lothian Council customer survey alongside other East Lothian surveys 		

* Outcome 1 is linked to the first and second priorities on page 5 of the strategy

*Outcome 2: What we want to achieve	➤ Partners have increased capacity to deliver effective community engagement that meet the National Standards for Community Engagement			
What we will do		Who will do it	When	Progress
<ul style="list-style-type: none"> • Plan a series of community engagement seminars for partners including skills to engage with minority and seldom heard groups • Develop a competency based community engagement training package that can be implemented across the partnership • Establish a small grants scheme to resource community engagement projects that local groups can bid into, with a focus on reaching 'seldom heard' communities 		<p>Public & Community Involvement Co-ordinator , Community Learning & Development, East Lothian Learning Partnership Capacity Building Practice Group, Community Engagement Group</p> <p>Community Engagement Group</p>	<p>Dec 2010 /Dec2011</p> <p>2012 – 2013</p> <p>April 2011</p>	<p>Seminar planned December 2010 and in 2011</p> <p>Follow up using experiences from Community Engagement training Programme</p> <p>First applications to small grants scheme close on 1.12.10.</p>
How we will know we are achieving this outcome:	<ul style="list-style-type: none"> • Information gathered from VOiCE database and other reporting mechanisms demonstrate that partners are delivering more effective community engagement 			

** Outcome 2 is linked to the third priority on page 5 of the strategy*

*Outcome 3: What we want to achieve	➤ Establish effective sharing of good practice in community engagement across the community planning partnership		
What we will do	Who will do this	When	Progress
<ul style="list-style-type: none"> • Establish an effective community engagement network across East Lothian and encourage partnership working. • Set up a community engagement page on the community planning website providing information to share knowledge, skills and resources • Establish use of web enhanced VOiCE software on national VOiCE website by East Lothian Community Planning partners on website 	<p>Public & Community Involvement Co-ordinator, Community Engagement Group</p> <p>Community Engagement Group task group</p> <p>Public & Community Involvement Co-ordinator, Community Engagement Group</p>	<p>2011</p> <p>Autumn 2010</p> <p>December 2010</p>	<p>Network link on new community engagement page Preliminary joint meeting with East Lothian Learning Partnership Capacity Building Forum arranged to explore joint priorities</p> <p>Webpage under development on new Community Planning website.</p> <p>National VOiCE website launched in November 2010. Some Community Planning Partner members trained and beginning to use VOiCE.</p>
How we will know we are achieving this outcome:	<ul style="list-style-type: none"> • Feedback from annual community planning forum shows that partners are using and sharing good practice in community engagement • Information gathered from VOiCE database and other reporting mechanisms demonstrate that partners are delivering more effective community engagement 		

** Outcome 3 is linked to the fourth priority on page 5 of the strategy*